

**Mahaska-Wapello Early Childhood IOWA
Board of Directors Meeting Minutes
Thursday, April 26th, 2018, 4:00 PM
Fremont Community Center
107 East Main Street, Fremont, Iowa 52561**



Mahaska Wapello

Board Members Present: Blaine Vos, Nick Maxwell, Gina Buttikofer, Lynelle Diers, Dean Cremer and Shannon Hora.

Board Members Absent: Larry Reisch and Ali Wilson.

Community Members Present: Becky Falck (Sieda Family Support), Bekki Tiefenback (GPAEA), Jane Matzen (American Home Finding Association), Leann Andre (CCR&R), Heather Buckley (Cardinal CSD/Head Start), Yvonne Baldwin-Greene (ISU Extension & Outreach / Wapello County NEST) and Mandi Vellinga (Employee & Family Resources).

Staff Present: Pat McReynolds (Area Director).

1. Call to Order: The meeting was called to order by Board Chair, Blaine Vos at 4:02 PM. Quorum met (6:8).

2. Introductions: Introductions were made.

3. Approval of April 26th, 2018 Agenda: Dean Cremer made a motion to approve the agenda, Nick Maxwell 2nd the motion. All Board Members present approved, motion passed unanimously.

4. Approval of March 29th, 2018 MWECI Board Meeting Minutes: Lynelle Diers made a motion to approve the March 29th, 2018 board meeting minutes as submitted, Shannon Hora 2nd the motion. All Board Members present approved, motion passed unanimously.

5. MWECI Financial Business:

a. Pat McReynolds, Area Director, reviewed the March 31st, 2018 monthly financial reports as provided by the fiscal agent with the MWECI Board. Board members reviewed the month's QB profit & loss, transactions and voucher reports, as well as each month's bank statement and bank reconciliation reports. At the last month's board meeting, Pat made notations on the P&L report regarding corrections needed for revenue deposits to reflect the same date as the bank statement. These journal entry corrections were made on the January and February 2018 P&L reports and were included in the financial reports for this board meeting. **Dean Cremer made a motion to approve the financial reports for March 2018, Gina Buttikofer 2nd the motion. All Board Members present approved, motion passed unanimously.**

b. Pat received new "draft" FYE 2019 funding charts from the state ECI office this week. She shared the state-wide funding charts with board members and community partners present. The Department of Education has not de-appropriated any FYE 2019 funding from the School Ready line item and the Department of Human Services has not de-appropriated any FYE 2019 funding from the Early Childhood line item. This is very positive news for most areas. MWECI will see a slight increase of approximately \$1000 in School Ready funds and a decrease of approximately \$500 in Early Childhood funds. The appropriations bill is yet to be passed by both the senate and the house, which is anticipated sometime the first week of May. Pat will continue to keep the MWECI Board abreast of news regarding FYE 2019 funding as it is shared by the state ECI office.

c. Pat McReynolds, Area Director, reviewed the MWECI process for funding for FYE 2019, a 2nd year contract renewal. Competitive request for proposals are issued every three years, with contract renewals for 2 subsequent years, based on an annual submission of logic models, revised budgets, and successful site reviews. The MWECI Board of Directors will award annual funding amounts as soon as a proposed/anticipated (next fiscal year) FYE budget can be determined; by the direction of the state ECI Office and the current legislative session and signed appropriations. The MWECI Board of Directors holds the authority to award funding based on the funding cycle and local contractors successful RFP, logic model and revised budget submission to the Area Director and a successful annual site review. The MWECI Board of Directors also holds the authority to modify and/or deny funding based on the contractor's performance, community priorities and additional community input.

d. Pat McReynolds, Area Director, is scheduling annual site visits in May with each contractor and encouraged MWECI board members to participate in any review as it fits into their schedules. Pat continues to work toward making the site visits less time consuming for contractors, but still meaningful for all parties. Pat will share site review information with board members at the May 31st, 2018 board meeting.

6. Community Plan Indicators / State & County Data:

a. Pat McReynolds, Area Director, briefly reviewed previously shared copies of the graphic MWECI Community Plan indicators / definitions and reviewed the current community priorities and core services. Pat continues to keep the area indicators chart updated with the most recent county data available.

b. In summary, previously reviewed data included a chart comparison of the risk factors identified by prevention professionals. The risk factor analysis identified poverty, incidence of teen birth, low birthweight, domestic violence, four or more ACEs, high rent and

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mental illness as correlates with abuse and neglect. Alcoholism and drug addiction and mental illness were also underscored by professionals as important risk factors to address. Barriers to services included transportation and child care. Parents and youth reported they needed financial stability, good jobs and close, positive relationships with family and people they could trust. Employment in particular was an area cited as a challenge. Both professionals and parents reported families' lack of access to concrete supports (e.g. transportation, clothing and child care). Funding restrictions and time may be impacting some parent's ability to participate in resources they need. Providers reported lack of funding and lack of flexibility in how funds can be used impact their ability to reach as many people as they could. Everyone agreed this was a lot of information to think about. The Board will continue to reflect on this information and make recommendations for changes (if any) to the Community Plan priorities or indicators at the close of the fiscal year.

c/d. Pat McReynolds, Area Director, reviewed a SWOT analysis form with the board and asked that they be thinking about the board and programming strengths, weaknesses, opportunities and threats. The board will complete this activity at the May 31st, 2018 board meeting and make recommendations for changes (if any) to the Community Plan priorities or indicators at the close of the fiscal year.

7. Open Forum: Community Updates and Opportunities for Input:

a. Note NEW ECI logo (top of agenda and minutes). Iowa Early Childhood Systems Summit & ECI 20 Year Celebration – Wednesday, October 3rd, 2018 – more details to come.

b. Community Events Feedback: Bekki Tiefenback attended the Prevent Child Abuse Iowa annual conference and shared that she learned a lot about human trafficking. Yvonne Baldwin-Greene also attended the conference and shared that the main speakers were good and kept you engaged and she learned about the “true story of Rosa Parks.”

c. Upcoming Community Events: National Drug Court Event, Saturday, May 19th, 2018, 11:30am-3:00pm, at the Jimmy Jones Shelter in the Ottumwa Lagoons Park; Psychological Trauma & Juvenile Justice Conference, June 5&6 at the DSM Holiday Inn Airport, sponsored by Orchard Place; Breastfeeding Awareness Event, Saturday, August 4th, 2018, 10am-1pm at Wapello County Extension Gym; Fore the Kids, Children's Alliance 9th Annual Deb House Deere Memorial Golf Tournament, Saturday, August 25th, 2018, at the Cedar Creek Golf Course in Ottumwa.

d. Additional Input from Community Partners and MWECI funded program updates or upcoming events. Nothing shared.

8. Agenda Items for Next Board Meeting: May 31st, 2018

a. FYE 2019 – MWECI Board Officer's nomination & appointments.

b. Monthly Financial Reports (April 2018).

c. Follow Up to Community Plan Local Indicators / State & County Data. (SWOT Analysis Activity).

d. FYE 2018 Carry Forward Funds Projections & FYE 2019 Preliminary Funding Awards.

e. MWECI Board Recruitment efforts / official removal of board member for lack of attendance and no response.

f. If time allows: Area Director Updates (Symposium Report, FCF Child Care Desert Update, Child Mental Health & Well-Being Collaborative).

g. Opportunity for Community Input and Feedback regarding community events.

9. Adjournment: Lynelle Diers made a motion to adjourn the meeting at 4:55 PM, Nick Maxwell 2nd the motion. All Board Members present approved, motion passed unanimously.

Respectfully Submitted By: Pat McReynolds, MW Early Childhood Iowa Area Director

Board Adoption Attested By: Shannon Hora, MWECI Board Secretary _____

NEXT MWECI Board Meeting: 5th Thursday, May 31st, 2018 @ 4pm, Fremont Community Center

NEXT Advisory Committee Meeting: 3rd Wednesday, June 20th, 2018 - 9AM-11:30 AM **Great Prairie AEA, 2814 North Court, Ottumwa, Iowa 52501**

For questions concerning meeting location ADA accessibility or requests for assistance please contact the Mahaska Wapello ECI Director prior to the meeting.

The Mahaska Wapello ECI Open Records custodian is the Area Director, Pat McReynolds.

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