

**Mahaska-Wapello Early Childhood IOWA
Board of Directors Meeting Minutes
Wednesday, July 30th, 2014 @ 3:45 PM
Wapello County United Way Office
224 E. 2nd St., Ottumwa, Iowa 52501**



Board Members Present: Greg Kenning, Tom Lazio, Joy Prothero, Desiree Johnson and Deb Deere.

Board Members Absent: Nick Maxwell (court).

Community Members Present: Lynn Godwin (Sieda PAT), Angie Mach (ISU Extension-NEST), Sue Wolver (Sieda MIECHV), Jennifer Bowles (GPAAE), Tracey Box Vass (AHFA), and Kathy Chamra (Sieda Head Start).

Staff Present: Pat McReynolds (Area Director)

1. Call to Order: The meeting was called to order by Board Chair, Greg Kenning at 3:45 PM. Quorum met (5:6).

2. Introductions: Introductions were made.

3. Approval of July 30th, 2014 Agenda: Tom Lazio made a motion to approve the agenda as written, Joy Prothero 2nd the motion. All Board Members present approved, motion passed unanimously.

4. Approval of June 25th, 2014 MWECI Board Meeting Minutes: Deb Deere made a motion to approve the June 25th, 2014 board meeting minutes as written, Joy Prothero 2nd the motion. All Board Members present approved, motion passed unanimously.

5. Nominating Committee Report:

Pat McReynolds, Area Director, and Tom Lazio, Board Member, met as the assigned nominating committee members prior to the board meeting to review Nicholas Maxwell's prospective board membership form. Pat met with Nicholas on June 19th to share additional information about participation on the board and Nick was able to attend and observe the June 25th, 2014 board meeting. **Tom Lazio made a motion to nominate and seat Nicholas Maxwell to serve as a Business Representative on the MWECI Board, Deb Deere 2nd the motion. All Board Members present approved, motion passed unanimously.**

6. MWECI Financial Business:

a/b. Pat McReynolds reviewed the June 2014 monthly financial QB reports as provided by the fiscal agent (payments made in June 2014 for May 2014 services) with the MEWCI Board. The June bank reconciliation and check copies will be reviewed at the next board meeting since they were missing from the packet. **Tom Lazio made a motion to approve the financial reports for June 2014, Deb Deere 2nd the motion. All Board Members present approved, motion passed unanimously.**

c. Wapello County Children's Alliance submitted a letter request for MWECI to continue their support by sponsoring a whole hole at this year's Golf Tournament scheduled for August 16th, 2014. **Tom Lazio made a motion to approve sponsoring a whole hole at \$250.00, Desiree Johnson 2nd the motion. Deb Deere abstained. All Board Members present approved, motion passed.**

d. Pat McReynolds submitted for the Board's review, the proposed range of cost for the annual required audit, from TD&T Financial Group PC, as \$7,450.00. **Joy Prothero made a motion to accept the proposed audit fee from TD&T Financial Group PC at \$7,450.00, Tom Lazio 2nd the motion. All Board Members present approved, motion passed unanimously.**

7. Area Director Updates:

a. Pat McReynolds shared the new annual schedules for both the board meeting and advisory committee meetings with the board members and community partners. She also shared a schedule of additional meetings in which she will be providing additional TA to family support programs, early care and education programs, public preschool programs and health care providers.

- b. Pat reviewed the new FYE2015 ECI performance measures with the board. Several of our contracted providers will have additional performance measures to implement, measure and track due to cost allocation of funds this year.
- c. Pat reviewed the revised ECI – Tool G with the board. This tool provides additional guidance for appropriate use of both Early Childhood and School Ready funds.
- d. Pat shared that the Preschool Scholarship Program information has been sent out to all possible preschool providers. The preschool application for families was included in their packets and families can also download an application from the new website at: www.mweci.biz
- e. Pat encouraged the board members as well as the community partners to visit the new updated website. She has plans to develop and work with each contracted provided to have a webpage on the website. Pat also shared that the FYE2014 annual report will be submitted in an “on-line” format this year similar to how the quarterly financial reports are submitted through: www.iowagrants.gov

8. Community Updates and Opportunity for Input – FYI

- a. Deb Deere provided an update the current PCF work. The next meeting scheduled for 8/7/14, 11am at the Correctional facility in Ottumwa. Work will continue on the four pillars approach to service. This group has also received funding from PCAI for the “Fatherhood Initiative” training to help mobilize the community around fatherhood activities. Public forums will be held 8/12 am & pm and a “Fatherhood Leadership Summit” is scheduled for 9/16/14 at the Bridgeview Center. More details will be coming.
- b. Sue Wolver shared that MIECHV program was continues to move forward with coordinated intake meetings every 2 weeks at the Pizza Ranch (12 noon) in Ottumwa. The next meeting date is scheduled for August 21st. There are currently 5 openings for families in Wapello County. They plan to provide the 2nd dose of Period of Purple Crying information with enrolled families.

9. Agenda Items for Next Scheduled Board Meeting:

- a. Monthly Financial reports
- b. Area Director’s Updates
- c. Committee Updates
- d. Board Membership Recruitment
- e. Proposed FYE 2015 Budget / Carry Forward Amounts / Unencumbered Funds

10. Adjournment: Desiree Johnson made a motion to adjourn the meeting at 4:45 PM, Tom Lazio 2nd the motion. All Board Members present approved, motion passed unanimously.

Respectfully Submitted By: Pat McReynolds, MW Early Childhood Iowa Area Director
Board Adoption Attested By: Tom Lazio, MWECI Board Secretary _____

NEXT MWECI Board Meeting: Wednesday, August 27th, 2014 @ 3:45 pm
Eddyville Elementary School Library, 702 Vance, Eddyville, Iowa 52553

NEXT Advisory Committee Meeting: Wednesday, August 20th, 2014 - 9AM-11:30AM
Great Prairie AEA, 2814 North Court, Ottumwa, Iowa 52501

For questions concerning meeting location ADA accessibility or requests for assistance please contact the Mahaska Wapello ECI Director prior to the meeting.
The Mahaska Wapello ECI Open Records custodian is the Area Director, Pat McReynolds.
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