

Pending MWECI Board Adoption 07/30/14

**Mahaska-Wapello Early Childhood IOWA  
Board of Directors Meeting Minutes  
Wednesday, June 25th, 2014 @ 3:45 PM  
Wapello County United Way Office  
224 E. 2<sup>nd</sup> St., Ottumwa, Iowa 52501**



**Board Members Present:** Greg Kenning, Tom Lazio, Joy Prothero and Deb Deere.

**Board Members Absent:** Desiree Johnson.

**Community Members Present:** Lynn Godwin (Sieda PAT), Jill Lane (FRC), Angie Mach (ISU Extension-NEST), Joel Pedersen (Cardinal CSD), Jessica Gituma (Sieda MIECHV), Nick Maxwell (HMMW), and Jane Matzen (AHFA).

**Staff Present:** Pat McReynolds (Area Director)

**1. Call to Order:** The meeting was called to order by Board Chair, Greg Kenning at 3:45 PM. Quorum met (4:5).

**2. Introductions:** Introductions were made.

**3. Approval of June 25th, 2014 Agenda:** Joy Prothero made a motion to approve the agenda as written, Tom Lazio 2<sup>nd</sup> the motion. All Board Members present approved, motion passed unanimously.

**4. Approval of May 28<sup>th</sup>, 2014 MWECI Board Meeting Minutes:** Tom Lazio made a motion to approve the May 28<sup>th</sup>, 2014 board meeting minutes as written, Joy Prothero 2<sup>nd</sup> the motion. All Board Members present approved, motion passed unanimously.

**5. MWECI Financial Business:**

a/b. Pat McReynolds reviewed for the MWECI Board, the May 2014 monthly financial reports as provided by the fiscal agent (payments made in May 2014 for April 2014 services). **Deb Deere made a motion to approve the financial reports for May 2014, Joy Prothero 2<sup>nd</sup> the motion. All Board Members present approved, motion passed unanimously.**

c. Board Chair, Greg Kenning shared with the Board the FYE2015 funding allocations that could allow the Board to approve a 3% COLA for the fiscal agent in the next fiscal year. This was discussed last month, but was not voted on. **Tom Lazio made a motion to increase the fiscal agent agreement by 3% (\$97.50) for FYE2015, Joy Prothero 2<sup>nd</sup> the motion. All Board Members present approved, motion passed unanimously.**

d. Board Chair, Greg Kenning shared with the Board the FYE2015 funding allocations that could allow the Board to approve a 3% COLA for the area director in the next fiscal year. **Joy Prothero made a motion to increase the area director's contract by 3% (\$2,153.11) for FYE2015, Tom Lazio 2<sup>nd</sup> the motion. All Board Members present approved, motion passed unanimously.**

e. Pat McReynolds presented an overall review of the proposed FYE 2015 budget to be sent to the State ECI office. FYE2014 carry forward funds will not be exact until the final claims are processed in July for June's services. The proposed budget is based on the new FYE2015 funds and our best guess of FYE2014 carry forward funds, anticipated to be under the 20% restricted amounts allowable to carry forward. **After careful review of the proposed FYE2015 budget, Deb Deere made a motion to approve the FYE 2015 budget and submit it to the State ECI office, Tom Lazio 2<sup>nd</sup> the motion. All Board Members present approved, motion passed unanimously.**

**6. Levels of Excellence:**

a. Pat McReynolds shared that the revised MWECI Community Plan was accepted by the State ECI office and the MWECI area was awarded "compliant" status for two years by the State ECI Board at their June 6<sup>th</sup>, 2014 board meeting. Copies of the MWECI Community Plan can be accessed by contacting the area director and it will be posted to the new website when it is ready for release.

**7. Community Updates and Opportunity for Input – FYI**

a. Deb Deere provided an update about the Children's Alliance Annual Golf Tournament, scheduled for August 16<sup>th</sup>, 2014.

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- b. Jessica Gituma shared that MIECHV program was continues to move forward with coordinated intake meetings every 2 weeks at the Pizza Ranch (12 noon) in Ottumwa. The next meeting date is scheduled for July 24<sup>th</sup>. Deb Deere recommended that Jessica contact Jean Dell who might be interested in participating.
- c. Joel Pederson, Cardinal CSD Superintendent, shared that Cardinal's preschool program (for both 3Y and 4Y) has received notice by the DE and they have been invited to participate in a meeting on July 9<sup>th</sup> regarding their success on the growth of their preschool programming. Joel thanked the MWECI Board for their continued support for the 3Y program and partnership with Sieda Head Start, for without these partners and supporters, the program would not be so successful.
- d. Pat McReynolds introduced Nick Maxwell, in attendance, as a potential new board member.

**8. Agenda Items for Next Scheduled Board Meeting:**

- a. Monthly Financial reports
- b. Area Director's Updates
- c. Committee Updates
- d. Board Membership Recruitment
- e. Proposed FYE 2015 Budget / Carry Forward Amounts

**9. Adjournment: Joy Prothero made a motion to adjourn the meeting at 4:30 PM, Tom Lazio 2<sup>nd</sup> the motion. All Board Members present approved, motion passed unanimously.**

Respectfully Submitted By: Pat McReynolds, MW Early Childhood Iowa Area Director

Board Adoption Attested By: Tom Lazio, MWECI Board Secretary \_\_\_\_\_

**NEXT MWECI Board Meeting: Wednesday, July 30th, 2014 @ 3:45 pm**  
**Summer Schedule TBA – Ottumwa Location**

**NEXT Advisory Committee Meeting: Wednesday, June 19<sup>th</sup>, 2014 - 9AM-11:00AM**  
**Great Prairie AEA, 2814 North Court, Ottumwa, Iowa 52501**

For questions concerning meeting location ADA accessibility or requests for assistance please contact the Mahaska Wapello ECI Director prior to the meeting.

The Mahaska Wapello ECI Open Records custodian is the Area Director, Pat McReynolds.

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